DEPARTMENT OF TECHNICAL EDUCATION AND APSCHE

APECET - 2022 ADMISSIONS
FINAL PHASE DETAILED NOTIFICATION

CERTIFICATE VERIFICATION AND OPTION EXERCISE FOR WEB BASED COUNSELLING

The Qualified & eligible candidates of APECET-2022 (Diploma Holders in Engineering and Pharmacy & Degree holders with Bachelor Degree in B.Sc. (Maths)are informed that the web counselling process comprising payment of processing fee cum registration, online certificate verification and option entry will be conducted from 12-10-2022 to 15-10-2022. The candidates are instructed to follow guidelines/Instructions or user manual to proceed for web counselling process.

The qualified and eligible Candidates of APECET-2022 who have participated in first phase Counseling are informed to exercise their options afresh, for the leftover seats now available and consequential vacancies that may arise in the process of allotment, additional seats available in new colleges/courses, if any, from any Help Line Centre or Internet facility (Café/Home) as per the schedule given below. These candidates need not pay the processing fee once again. The candidates who have not participated in first phase Web counseling are directed to register for final phase of Web counseling by paying the processing fee online and upload the necessary certificates if any for online verification of the uploaded certificates.

The Qualified and eligible candidates of APECET-2022 (Diploma holders of all branches of Engineering and Pharmacy & Degree in B.Sc. Maths) are informed to participate in web counselling for the seats available in Engineering and Pharmacy colleges in the State of Andhra Pradesh(both University and Private) for the academic year 2022-23.

The web counselling schedule for the final Phase for APECET-2022 Admissions is given below.

SNO	ACTIVITY	DATES
1	Online Payment of Processing Fee cum Registration	12.10.2022 to 13.10.2022
2	Online Verification of uploaded Certificates at notified Help Line centers(HLCs)	12.10.2022 to 13.10.2022
3	Exercising the Web-Options by the registered and eligible Candidates	12.10.2022 to 14.10.2022
4	Date of changing of options	15.10.2022
4	Allotment of Seats	17.10.2022
5	Self-Reporting and Reporting at college	17.10.2022 to 22.10.2022

I. Registration and Payment of Processing fee (For the Candidates who have not paid processing fee in the 1st phase):

> The processing fee for web counseling is Rs.1200/- (for OC/BC) and Rs. 600/- (for SC/ST). The candidates are instructed to pay through online by credit card/ debit card/net banking etc in web site **https://sche.ap.gov.in**

1. Browse the website using URL- **https://sche.ap.gov.in** and click on **ECET-2022 ADMISSIONS**

2. Then click on **Registration form link**

3. Candidate can enter into Registration form by using "**ECET Hall Ticket Numbe**r" and "**Date of Birth**"

4. Registration form with all the basic information will be displayed, then verify all the details thoroughly.

   a. If no mistakes are found, accept the declaration and candidate will be directed to processing fee payment gateway.

   b. If any mistake is found in the information provided, candidate can use the provision to make changes by selecting the option "YES" from the drop down box provided before the declaration and click

on submit button, which will direct the candidate to make any corrections to rectify the mistakes using suitable data with relevant document proofs to be uploaded through online. Then accept the declaration and candidate will be directed to processing fee payment gateway.

- All the candidates from 1 to Last Rank can pay the processing fee from 12.10.2022 to 13.10.2022 using URL **https://sche.ap.gov.in.**

5. Once the payment is success click on **print button** and take a print out.

II. Verification of Certificates (Online):

All the candidates are instructed to upload necessary certificates (in jpg format only) duly selecting the Help line Centers for online verification of uploaded certificates. The concerned authorities in Help Line Centres will verify the uploaded certificates by online. Hence, the candidates need not visit/attend physically the Help line Centres for verification of certificates, if they don't have any problem.

Note: The majority of the candidates are committing the following mistakes during registration:

(i) Not uploading the appropriate certificate

(ii) Improper scanning of certificate (images of the certificates are visible).

Hence the candidates are requested to take utmost care while scanning and uploading of the certificates.

The verification officers at Help Line Centres will verify the uploaded certificates by online. After verification of certificates, the verification officer may approve if all the certificates are visible and proper. Else the verification officer may ask the candidate to re-upload the certificate (only one time is allowed). Therefore the candidates are requested to verify the status of application.

The candidates are informed that the verification of certificates viz SSC marks memo, Diploma/ Degree marks memo, VII class to Diploma study certificates or VIII to Degree study certificates for B.Sc (maths) degree holders, Caste Certificate, Income Certificate/Ration Card, Economically Weaker section (EWS)

certificate, Residence Certificate (for private studied candidates) have to be verified by the counselling authorities. But the candidates are required upload only required documents only.

After completion of verification Click on "**Registration/Verification Status**"; which is an important task that each candidate before proceeding further.

1. Enter Hall ticket Number and Date of Birth then click on "**Registration/Verification Status**" button.

2. The candidate details will be displayed at the screen the candidates whose certificates got verified online will get display message "Candidate is eligible for exercising options " all such candidates have to proceed to option entry as per the schedule given in the notification.

3. The candidates whose certificates are not verified online will be displayed a message "candidate is not eligible or certificate verification is in progress" then such candidates should have uploaded documents in the process of registration. The uploaded certificates shall be verified by the concerned Help Line centre authorities and decide the eligibility. If candidate is eligible then candidates have to proceed to option entry as per the schedule given in the notification.

Certificates required for Web Counselling:

The candidates are requested to keep the following certificates before proceeding for final phase Online Web Counselling.

All original Certificates and two sets of Xerox copies

1) APECET-2022 Rank card.
2) APECET-2022 Hall Ticket.
3) Memorandum of Marks (Diploma/Degree).
4) Provisional Diploma Certificate/Degree Certificate.
5) Proof of Date of Birth (SSC or its Equivalent Memo).
6) Study Certificate from VII to Diploma/9th to Degree B. Sc. Maths candidates
7) Residence Certificate of candidate for a period of 7 years preceding to qualifying examination in case where the candidate has no institutionalized education.
8) In respect of Non-Local candidates in order to consider them for allotment under unreserved seats the following certificates needs to be submitted.

a) **Residence Certificate**: Candidates who has resided in the State for a total period of 10 years excluding periods of study outside the State; or either of whose parents have resided in the State for a total period of 10 years excluding periods of employment outside the State.

OR

b) **Employer Certificate :** Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local bodies , Universities and other similar Quasi Public Institutions within the State at the time of applying for APECET – 2022 Examination.

9) Integrated Community Certificate, in case of BC/ST/SC issued by the competent authority.

10) Income certificate of parents from all sources issued on or after 01.01.2019 or White Ration card (candidate name and father name have to be reflected in the ration card) those who claim tuition fee reimbursement.

11) Local status certificate (if applicable) i.e a candidate who migrates to any part of the state of Andhra Pradesh from the state of Telangana from 02-June-2014 to on/before 01-June-2021shall be regarded as the local candidate in the state of Andhra Pradesh

12) EWS certificate valid for the **year 2022-23** from MeeSeva for OC candidates who want to claim reservation under EWS category. The EWS certificates obtained for the previous years will not be considered.

Note 1: Candidates passed from boards of examination other than State Board of Technical Education and Training, Andhra Pradesh (SBTET, A.P.) shall submit equivalence certificate from SBTET, A.P.

Note 2: Candidates who have secured 45% (For OC) and 40% (SC/ST/BC) aggregate marks in Diploma or Bachelor Degree in B.Sc. Examination are only eligible for admission.

Note 3: Bachelor Degree in B.Sc. (Maths) Candidates will be considered for allotment of seats after exhausting all the eligible Diploma candidates in the merit list in terms of G.O.Ms.No.49, Higher Education, EC-II Dept, Dated: 04.06.2011.

III. Option entry:

Exercising the options in the final phase counseling:

1) **The following category of candidates can exercise options in the final phase counseling.**

   The Candidates-

   a) Who has secured seat but not shown interest to join in the allotted seat.

   b) Who have not secured seats so far, but got their certificates verified.

   c) Who have not exercised the options so far, but got their certificates verified.

   d) Who have secured seats, reported and aspiring for a better option.

   e) Who have reported/Not reported but cancelled their allotment.

   f) Who have attended for certificate verification as per the above schedule.

2) **Options given in the 1st Phase will not be considered for this final Phase of counseling for allotment of a seat and therefore now the candidates have to exercise options afresh.**

3) **Candidates who are satisfied with their previous allotment need not exercise option once again**. **They shall note that if they exercise options now and a seat is allotted as per the new options exercised in this final phase; the vacated seat will be allotted to next meritorious candidate and hence they will have no claim on the previous allotment**.

4) **It is advised to exercise options for interested colleges/courses assuming that vacancies would arise in all colleges in the process of allotment or sliding.**

5) The candidates are requested to exercise options as per the schedule i.e. from 12-10-2022 to 14-10-2022. The candidates can freeze their options. The candidates cannot modify further. In case of any candidates clicks on Freeze button, exercised options will not be given for any changes/modifications.

IV. Allotment of Seats:

The allotment will be placed on 17.10.2022 after 6.00 p.m. The detailed instructions for options entry i.e Instructions to candidates will be placed in home page of **https://sche.ap.gov.in**

List of Help Line Centres (HLCs):

1. Government Polytechnic, Srikakulam
2. MRAGR Government Polytechnic, Vizianagram
3. Government Polytechnic,Kancharapalem, Visakhapatnam
4. Andhra Polytechnic, Kakinada
5. S.M.V.M Polytechnic,Tanuku,West Godavari dist
6. Government Polytechnic,Near Benz Circle, Vijayawada
7. MBTS Government Polytechnic, Nallapadu, Guntur.
8. D.A Government Polytechnic ,Ongole
9. Government Polytechnic, Venkateswarapuram, Nellore
10. S.V Government Polytechnic,Tirupathi
11. Government Polytechnic for women, Kadapa
12. Government Polytechnic, Ananthapur
13. Sri G.Pulla Reddy Government Polytechnic ,Kurnool

For any Help such as change of Mobile number or any corrections, candidates are instructed to approach nearest Help Line centre with valid proof.

Contact Details of Convener:
   a) **Office address**:

   O/O THE COMMISSIONER OF TECHNICAL EDUCATION,
   The CONVENOR, APPOLYCET-2022 ADMISSIONS,
   D.NO:11-307, GARUDADRI K.K TOWERS,
   FLAT.NO:501, 6TH FLOOR,LAKSHMI NARASIMHA COLONY,
   BYPASS ROAD,NEAR Dr.YSR AAROGYASRI HEALTHCARE TRUST,
   MANGALAGIRI,GUNTUR DISTRICT-522 503

   b) **e-Mail ID**: **convenorapecet2022@gmail.com**

   c) **Help Desk Numbers: 7995681678**, **7995865456**

   (Timings- Dates as per the schedule and the time is from 9:00 a.m. to 5:00 p.m. every day)

CONVENOR
APECET -2022 ADMISSIONS